



Team Fundraising Policy

Adopted September 2026

Fundraising is intended to offset approved team budget expenses and should not generate proceeds beyond the team's reasonable financial needs.

All fundraising must be conducted in a manner that is transparent, equitable, financially responsible, and consistent with LMHA policies, applicable legislation, and, where applicable, Alberta Gaming, Liquor and Cannabis (AGLC) requirements.

1.1 Fundraising Requirements

- All fundraising activities require **prior LMHA approval**. [Form Link](#)
- Parent contributions, slush funds, and cash calls are **not fundraising**.
- All fundraising revenue and expenses must be recorded in the **Fundraising tab of the LMHA Team Financial Tracking Spreadsheet**.
- All fundraising money must be deposited into the team's designated financial account and must not be held in personal accounts or personal cash funds.
- Teams must retain appropriate supporting documentation, including receipts, invoices, deposit records, fundraising summaries, and records of prizes or other significant expenses.
- Teams must respect existing LMHA sponsorship agreements and may not solicit current LMHA sponsors without prior approval from the LMHA sponsorship representative.
- Business concerns or complaints must be reported to the LMHA Fundraising Chair and Sponsorship Committee.
- Sponsorships and donations are team revenue and cannot be refunded or distributed directly to families.
- Team funds shall not be used to purchase alcoholic beverages or provide direct financial gain to players or families.
- Fundraising activities must not create a financial obligation for families beyond any approved participation requirements communicated before the activity begins.

Unauthorized fundraising may result in one or more of the following:

- A fine of **25% of gross proceeds or \$200, whichever is greater**;
 - Forfeiture of fundraising proceeds; and/or
 - Disciplinary action by the LMHA Executive.
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1.2 Non-Licensed Fundraising

Non-licensed fundraising may include activities such as:

- Bottle drives
- Silent or live auctions
- Product sales
- Donations; and
- Other LMHA-approved fundraising activities that do not constitute licensed gaming.

Proceeds from approved non-licensed fundraising may be used for approved team expenses, including:

- Tournament entry fees
- Ice cost
- Travel expenses
- Team apparel
- Player development
- Team training
- Approved team events; and
- Other expenses included in the approved team budget..

Where no player slush funds have been collected, fundraising proceeds remain team funds and cannot be distributed to families as cash or equivalent.

Fundraising proceeds must not be used to reimburse personal expenses unless the expense is an approved team expense supported by appropriate documentation.

1.3 AGLC Licensed Fundraising

Gaming activities are regulated by Alberta Gaming, Liquor and Cannabis (AGLC) and require the appropriate licence or approval.

Examples include:

- 50/50 draws;
- Raffles;
- Wine Survivor;
- Square boards;
- Chase the Ace; and



- Other activities that meet the definition of gaming under the applicable legislation or AGLC policy

Individual Teams may **not** conduct licensed gaming activities under LMHA's AGLC gaming licence and must obtain their own AGLC ID number and web account.

The team's Fundraising Representative is responsible for:

- Determining whether the proposed activity requires an AGLC licence;
- Obtaining the appropriate gaming licence before the activity begins;
- Ensuring the team meets all eligibility requirements;
- Complying with the current [AGLC Charitable Gaming Handbook](#) and all licence terms and conditions;
- Maintain required financial and gaming records;
- Maintaining appropriate controls over tickets, cash, electronic payments, prizes and deposits;
- Completing all required reporting; and
- Ensuring gaming proceeds are used only for approved purposes.

Teams should apply for an AGLC ID number and web account access well in advance of the planned activity.

Use of Gaming Proceeds

Gaming proceeds may only be used for purposes permitted by current AGLC policies.

Permitted expenses may include:

- Tournament entry fees
- Ice rental
- Officials' fees
- Eligible team meals while attending away tournaments
- Team training and development
- Eligible equipment that remains the property of LMHA

Gaming proceeds shall **not** be used for:

- Team apparel
- Social events or year-end parties
- Coach, staff, or volunteer gifts
- Alcohol
- Personal player equipment
- Any expense prohibited by AGLC

Teams are responsible for ensuring all gaming proceeds are used and reported in accordance with current AGLC requirements.



1.4 Fundraising Participation & Equity

Fundraising proceeds are **team funds** and are intended to reduce approved costs to players and families on the team they are rostered to.

All team members are expected to participate in approved fundraising activities. Failure to participate may affect eligibility for reimbursement from the slush fund and participation in team events, in accordance with LMHA policy.

1.5 Policy Compliance

All fundraising must comply with:

- LMHA policies and procedures;
- The team's approved budgets;
- AGLC requirements, where applicable;
- The terms of any applicable sponsorship agreement; and
- Any additional requirements communicated by LMHA.

Where two requirements conflict, the more restrictive requirement applies unless LMHA provides written direction otherwise.

LMHA reserves the right to suspend or prohibit a fundraising activity where it determines that the activity creates financial, legal, reputational, or operational risk for LMHA or the team.